



**702 2<sup>nd</sup> Avenue South**  
Dodge Center, MN 55927  
Phone: (507) 374-6336 / Fax: (507) 633-8809

**1590 47<sup>th</sup> Street N**  
Fargo, ND 58102  
Phone: (701) 356-5320 / Fax: (701) 277-0008

**123 East Larsen Drive**  
Fond du Lac, Wisconsin 54937  
Phone: (920) 923-1778 / Fax: (507) 633-8882

*AN EQUAL OPPORTUNITY EMPLOYER*

## APPLICATION FOR EMPLOYMENT

FULL NAME: \_\_\_\_\_  
FIRST MIDDLE LAST

PRESENT ADDRESS: \_\_\_\_\_  
STREET CITY STATE ZIP

TELEPHONE NUMBERS: \_\_\_\_\_  
RESIDENCE MOBILE

BEST TIME TO BE REACHED: \_\_\_\_\_ TODAY'S DATE: \_\_\_\_\_



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Friendly Steel Handlers

# APPLICATION FOR EMPLOYMENT

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 Phone: 701-356-5320 / Fax: 701-277-0008

[www.McNeilus.com](http://www.McNeilus.com)

123 East Larsen Drive – Fond du Lac, WI 54937  
 Phone: (920) 923-1778 / Fax: (507) 633-8882

*McNeilus Steel, Inc. is an equal opportunity employer. We do not discriminate in hiring or employment. No information on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law.*

## PLEASE PRINT

POSITION APPLYING FOR: \_\_\_\_\_ Today's Date: \_\_\_\_\_

### GENERAL INFORMATION

Type of Employment Sought:  Full Time  Part Time

Shift Preference:  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup> Are you willing to work other shifts?  Yes  No

If yes, what other shifts?  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup> Date Available for Employment: \_\_\_\_\_

Have you previously applied for work at **McNeilus Steel, Inc.**?  Yes  No

Have you previously worked for **McNeilus Steel, Inc.**?  Yes  No (If yes, please complete portion below.)

Job Title(s): \_\_\_\_\_ Supervisor: \_\_\_\_\_

Dates Employed: From: \_\_\_\_\_ To: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Are you legally authorized to work in the United States?  Yes  No

Were you referred to McNeilus Steel?  Yes  No By Whom? \_\_\_\_\_

### EDUCATION BACKGROUND

	School, City & State	Graduate? Yes / No		Field of Major Study
HIGH SCHOOL	_____			_____
	_____			_____
	_____			_____
COLLEGE	_____			_____
	_____			_____
	_____			_____
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL	_____			_____
	_____			_____
	_____			_____

Are you currently attending school?  Yes  No Anticipated Graduation: \_\_\_\_\_  
 Mo. Yr.

If you are currently attending school, Where? What type?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## EMPLOYMENT HISTORY

Company Name	From	To	Job Title	<input type="checkbox"/> Full Time	Starting Salary \$
Address	Phone		Supervisor	<input type="checkbox"/> Part Time	Ending Salary \$
City and State	Zip Code		Reason for Leaving		
Duties and Responsibilities					
Company Name	From	To	Job Title	<input type="checkbox"/> Full Time	Starting Salary \$
Address	Phone		Supervisor	<input type="checkbox"/> Part Time	Ending Salary \$
City and State	Zip Code		Reason for Leaving		
Duties and Responsibilities					
Company Name	From	To	Job Title	<input type="checkbox"/> Full Time	Starting Salary \$
Address	Phone		Supervisor	<input type="checkbox"/> Part Time	Ending Salary \$
City and State	Zip Code		Reason for Leaving		
Duties and Responsibilities					
Company Name	From	To	Job Title	<input type="checkbox"/> Full Time	Starting Salary \$
Address	Phone		Supervisor	<input type="checkbox"/> Part Time	Ending Salary \$
City and State	Zip Code		Reason for Leaving		
Duties and Responsibilities					

If currently employed, may we contact your present employer?

Yes

No

List any additional information you think would help us evaluate your application, including training, seminars, workshops, and special achievements or specialized skills: \_\_\_\_\_

\_\_\_\_\_

## MILITARY SERVICE

Have you ever been in military service of the United States?

Yes

No

Branch of Service: \_\_\_\_\_

Highest Rank Attained: \_\_\_\_\_

Major Duties and Special Training: \_\_\_\_\_

\_\_\_\_\_



## TRAINING AND EXPERIENCE

Check the areas below which you have had training or experience.

### MANUFACTURING / PRODUCTION:

- |  |   |
|--|---|
| <input type="checkbox"/> Banding Equipment | <input type="checkbox"/> Blueprint Reading                        |
| <input type="checkbox"/> Drafting          | <input type="checkbox"/> Computer (Word, Excel, Microsoft Office) |
| <input type="checkbox"/> Electrical Work   | <input type="checkbox"/> Flame Cutter                             |
| <input type="checkbox"/> Laser Cutter      | <input type="checkbox"/> Plasma Cutter                            |
| <input type="checkbox"/> Forklift          | <input type="checkbox"/> Machine Set-ups                          |
| <input type="checkbox"/> Micrometer Use    | <input type="checkbox"/> Overhead Crane                           |
| <input type="checkbox"/> Power Shears      | <input type="checkbox"/> Brake Press                              |
| <input type="checkbox"/> Roller Equipment  | <input type="checkbox"/> Welding (Mig, Mig Aluminum)              |

### OTHER WORK:

- |   |  |
|---|--|
| <input type="checkbox"/> Building Maintenance | <input type="checkbox"/> Fleet Maintenance |
| <input type="checkbox"/> Inventory            | <input type="checkbox"/> Management        |
| <input type="checkbox"/> Shipping / Receiving | <input type="checkbox"/> Quality Assurance |
| <input type="checkbox"/> Purchasing           | <input type="checkbox"/> Sales             |

Other Machines Operated or Work Conducted: \_\_\_\_\_

## REFERENCES

Work or education references we may contact. (E.g. former or present employers, supervisors, co-workers or school advisors.) Do not list relatives.

Name: \_\_\_\_\_ Company: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Name: \_\_\_\_\_ Company: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Name: \_\_\_\_\_ Company: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

## READ CAREFULLY

Your signature below indicates that you understand and agree that:

- I hereby authorize **Mc Neilus Steel, Inc.** to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, educational institutions, and references. I also hereby release from liability **Mc Neilus Steel, Inc.** and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information.
- I understand that any misrepresentation or material omission made by me on this application and/or resume will be sufficient cause for cancellation of this application or immediate termination of employment with **Mc Neilus Steel, Inc.** if I am employed, whenever it may be discovered.
- If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either I or **McNeilus Steel, Inc.** can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.
- I understand that it is policy of **McNeilus Steel, Inc.** not to refuse to hire or otherwise discriminate against a qualified individual with a disability because of that persons need for a reasonable accommodation as required by the ADA.
- I understand that as a condition of being accepted for employment, I may be required to undergo a drug and alcohol-screening test prior to employment. I further understand that if employed, such periodic testing may be a continuing requirement of my employment with **McNeilus Steel, Inc.**
- I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.

I represent and warrant that I have read and fully understand the above conditions, and that I seek employment under these conditions.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_